

FRIENDS OF UPPER BEEDING PRIMARY SCHOOL

MINUTES FOR THE FUBS COMMITTEE MEETING HELD AT THE RISING SUN PUBLIC HOUSE ON THURSDAY 15th SEPT 2022 AT 7:45PM for 8:00PM

01 APOLOGIES FOR ABSENCE AND ATTENDANCE REGISTER – Chair

Introduction of FUBS team and new Head Teacher

Apologies - Daisy Dawson, Hannah Searle, Lou Brown, Ben Adam

Attending – Coralie, Helen, Jo, Steph, MJ, Lucy, Hannah, Charlotte, Layla, Carly, Matt Andrews

02 DECLARATION OF INTERESTS – Chair

None

03 NOTIFICATION OF URGENT ITEMS – Chair

None

04 APPROVAL AND SIGNING OF PREVIOUS MINUTES (31.3.22) & Fete feedback notes 7.7.22) - Chair

Need to send text or note in newsletter to inform parents that the minutes are available to read online.-
Helen

05 MATTERS ARISING FROM PREVIOUS MINUTES - Chair

Total made from Summer Fete was £6,556 profit.

All agreed that the Summer fete was a success and the introduction of the stage truck was great.

06 Bags2School Collection

Lou has this in hand. Dates 6th October and 2nd March
Summer date to be confirmed.

People can drop the bags at school for collection to donate. All collected about 9:15am. NO towels or bedding, shoes great. The company weigh the bags and FUBS get a profit from these.

07 Gift Sales 2022/2023

Is Charlotte still happy to lead? – Yes she is!
 Proposed dates for future gift sales in school.
 Christmas date: Tuesday 29th November
 Mothers' Day: Tuesday 14th March
 Fathers' Day: Tuesday 13th June

Gifts cost £2.50 per gift. Children put in gift orders and Charlotte buys these, then children go on the day and chose the gifts they like.

Gift sales made last year:

Christmas - £896

Mother's Day - £376

Father's Day - £262

We ask for volunteers to help wrap the presents.

Charlotte will speak to Lou and Mr Andrews to coordinate rooms, volunteers, and wrappers
 Volunteers needed for wrapping on Tuesday 22nd November
 Will need one or two volunteers to help on the day.

08 Christmas Cards

Lou has been in contact with them.
 Distribution at school is in hand
 Artwork collection date: 14.10.22
 Shop online open: 21-28.10.22 (half term week)
 Dispatch of finished goods: 11.11.22

It has been recognised that last year it was not successful with Christmas cards. The errors that happened last year have been addressed and changes in dates as seen above.

As the dates are early we are hoping families will to spread the cost with school photos and gift sales.

Query on how much we raised last year from this. – Steph to advise

09 Social Media / Advertising

Fortnightly posts still needed
 Notice Board at Front of School Updates

MJ and Daisy have been updating FUBS page. FUBS only social media facilities is through Facebook. Would like to use Twitter post from school on Facebook to add on FUBS posts.

All agree that we need more social media posting for FUBS.
 Potentially the school is aiming to use a new platform to communicate with the school.

Notice board – is not easy to notice.
 FUBS to potential to buy an A frame to pull out and use to advertise the up and coming events. MJ and Jo to work together to organise this. Need to buy two one for reception and one for other side.
 Double sided boards MJ to look into buying this.

10 6 weeks in meeting

FUBS attendance required. Serving refreshments.

Tuesday 18th October – 9:00-10:30am

We need volunteers for the stall to advertise FUBS- Charlotte, Coralie, and Helen to talk and man the stall

11 Halloween

Pumpkin carving competition Pay £1 to enter a pumpkin.

Prizes for Rec/year 1 / 2 / 3/4 5/6

Children to bring the pumpkins in on the Thursday 20th October

Ticket pumpkin trail around the running track – ticketed for parents to come around the trail.

Classes to make a class lantern sculpture to display on the pumpkin trail.

Fairy lights on way round/ music on / hang things in the trees /

Festoon needed

Prizes of winning pumpkins presented Friday 21st in assembly.

Sell hot chocolate, sweets, glow sticks? / fire poi in middle? – Jo to ask Ben

Lots of notice needed for float for Steph

Planning meeting for this Wednesday 28th September / venue to be confirmed

A FUBS Halloween adult event. The Rising Sun. Fri 28th Oct

Raffle, dress up, music entertainment.

The Rising Sun are happy to host the event.

Buckets for collection

Helen and Coralie to coordinate this/ update on 28th September meeting

12 Uniform Sales

Volunteer to liaise with Lou occasionally to see if help needed.

Need volunteers to help sort donations and organise these. – people to ask others

These raised £1,005 in the last year.

Offer bank transfer information to parents for uniform sales – Steph to sort

Social post about uniform sales - MJ/Daisy to upload when its put out.

13 Christmas Market

Friday 2nd December 5:30-8:00pm

Planning Team? Separate meeting to organise.

Choir attendance TBC

Room availability - to liaise with Lou in the office for rooms available Staff/children involvement?

Outside as it worked well.

Stalls – Katies sweets, Nicola Sensi stall,

Bar

What FUBS/Class stalls?

Beeding Hearts – low key Christmas carols sing along

Hannah happy to organise the grotto

Need to buy cups

Planning Meeting Thursday 10th November and AGM

14 FUTURE AGENDA ITEMS AND KEY DATES

Cupboard Clear out Date to be agreed - TBC

Smarties?

Car boot sale?

Sponsorship

External funding application

Summer Fete Saturday 24th June 2023

Beeding hearts – booked for day

Tom Foolery - booked day

15 DATE AND TIME OF NEXT MEETING

Proposed: Thursday 13th October at 7:45pm at Rising Sun

Wish list from school:

- Themed book corners – book wish list – 6 or 7 books for each class. 78 books x 3

Halloween theme first.

- Sun sail across the chess area to become a reading area / benches / boxes with cushions

FUBS to contribute to this.

- £1,000 in Ed's fundraising to be spent on iPads for school.