

FRIENDS OF UPPER BEEDING PRIMARY SCHOOL

MINUTES OF THE FUBS COMMITTEE MEETING

HELD AT THE RISING SUN PUBLIC HOUSE

ON MONDAY 12TH JUNE 2023 AT 8:00PM

01 APOLOGIES FOR ABSENCE AND ATTENDANCE REGISTER - Chair

Attendance – MJ, Coralie, Jo, Steph

Apologies – Lou

02 DECLARATION OF INTERESTS – Chair

None

03 NOTIFICATION OF URGENT ITEMS – Chair

None

04 APPROVAL AND SIGNING OF PREVIOUS MINUTES – APRIL 25th - Chair

Completed

05 Fathers' Day gift sale update. Tues 13th June 9-12

Tomorrow, all sorted

Charlotte, Coralie, Gaynor and Karina till 11am

06 Sports Day ice cream volunteers – Thursday 6th July

Steph / Steph's mum and Dad / Jo's Mum?

Will ask for other volunteers nearer time

Steph will do float

07 Summer Fete Update

Volunteers list:

The list has gone out, hoping for some sign ups.

Arrival time Saturday morning from 8am to set up.

Set up-

- Stage up at 4pm
- Lights up the Friday evening
- Cars all in before 10:30am
- Only children on site that below to FUBS team and wearing high viz
- Cod man to set up as close to 8am as possible
- **Open back and front gate to let all in at 6pm and shut back gate at 7pm so only access front gate in the evening.**
- We have Mr Hughes classroom next to the hall to use to set up for the whole day.
- Also have the blue building classroom from half three.
- Fridges will be plugged in Friday am

Tea Tent Nicki-

- Waiting for update on Samosas
- Nicki feels organised and ready for the day.

- Found a catering supply manager who has donated a very generous 500 Thermal cups, 2000 tea bags, coffee.
- We have proper filter coffee.
- Donated from Big Church Day out – jam, clotted cream, filter coffee.
- We can borrow tables and chairs from the HUB.
- Tent will go up on Friday evening.
- Nicki will go to Lidl and buy scones.
- MJ will decorate the tea tent.
- Nicki needs to coordinate the pick up or drop off for cakes – Steph offered to help.
- Need to buy lots of milk this year! 8-10 pints and oat milk.
- Judge the amount of soft drinks depending on weather.
- Brought 48 bottles of water and have water dispenser to fill up from.
- Fridges – need at least one for all the cream, butter and sarnies.
- Sarnies to be made by Helen's Mum about 9am.

Bar Lucy –

- We have flexi tubs with ice.
- Borrow cool boxes for holding ice (Jo) need these on Friday and filled with ice to keep cold.
- Speak to Nisa to buy ice / Zoe can donate some.
- Need to check what fridges / freezers are in the cupboard.
- Ideally need two fridges for the bar.
- Booker run today done.
- 2 red – some left from the quiz
- 13 bottles of white wine
- 30 Prosecco
- 13 pink Prosecco
- Pimms for daytime – 12 bottles
- Pirate Rum punch in evening
- Orange
- Cod Beer will sell Morretti
- Problems with neck oil (sold 5 kegs last year) last year so going to sell Scaremonger will buy 5 kegs
- Cider on tap Thatchers will buy 2 kegs.
- Will buy a alcohol free beer
- Can return the kegs we don't sell, will not tap any more kegs about half eight if the bar has slowed down.
- Gin we have two bottles – donations from FUBS team if need more
- Pringles as bar snacks
- 8 slabs of soft drinks
- Need to work out prices, will look at last years but prices have all gone up
- Spent £500 in Bookers including tea tent (water, fruit shoots, napkins, butter)
- Need to buy 4 bottles of rum, Pimms and fruit
- Trying to run down the stock in the cupboard
- Need to get the boards to Rob by Friday
- Lucy will sort prices this week and share with Rob and Steph for Izettles
- We have wooden trestle table for behind bar
- Three bars going in, arriving this weekend. Will have 4.5meters of bar space. One bar has ice bucket cut out and we have the bucket.
- 1 set of fairy lights to use / need as many lights as possible.
- Festoon lights around the bar.
- Pallets still behind the bin store to use as hiding edge of bar.

BBQ Tom –

- Went to Truffles to speak to Julia – need to chat to them about rolls
- Secured rolls at Budgens – Baker Street not the best rolls need 700 rolls

- Brioche 38p per bun / Baker Street 14pence including VAT
- Meat
- All sold in burger buns
- Circle sausages to go in bun / burgers / bacon in morning till mid day
- £3 bacon
- Selling for £4 in day time sausage and burger
- Evening £5 for roast pork
- Should be able to get a price from Mick this weekend, all prices have gone up.
- Pork needs to go on at 11:30am / meet off at five ready to sell 6pm – only lasted 1hr last year.
- Separate signs: burgers; sausage bab; bacon burgers;
- Need sold out signs
- Tokens: FUBS core team of people will have a token for a drink and a bap.
- Tom cleaning bbq on Friday night with volunteers.
- Fridges – need 3 small ones there Friday night.
- Set up same as last year.
- Need power not need of lights

Food in evening Nick and Ben – loaded fries / Veggi burger / skin on fries / Chilli dog. Will let them know when Tom has finished selling and they can sell burgers.

Nick and Ben will also sell hot drinks and will set up food behind the inflatables ready to serve in the evenings.

Stalls –

- We have extra stall tombola
- 9 stalls
- Tombola
- Teddy tombola
- Lucky dip and Hook a duck
- Splat the rat
- Wine game
- Books and toys
- Coconut shy
- Speed goal
- Plant stall
- Need to find splat the rat / net for hook a duck
- List of all we need to each stalls
- Need bucket prizes for all stalls

08 FUTURE AGENDA ITEMS AND KEY DATES – Chair

09 DATE AND TIME OF NEXT MEETING TBA