



Upper Beeding Primary School

School Road, Upper Beeding, BN44 3HY.

Tel: 01903 812288 Fax: 01903 816401

Email: office@upperbeeding.w-sussex.sch.uk

Website: <https://upper-beeding.eschools.co.uk/web>

Head Teacher: Mrs R Linford

Monday 22nd June 2020

Dear Parents/Carers

Re: Childcare Placement

Please find attached a childcare form for your completion should you require this service for the **next three weeks (w/c 29.6.20, w/c 6.7.20 and w/c 13.7.20)** which takes us to the end of term. Please complete and return the form to us by **4:00pm on Wednesday 24th June**. We are experiencing a higher number of requests, and last week have been full in some bubbles.

If your child is in Reception, Year 1 and Year 6 and you need essential childcare (as you are a Key Worker) during this three-week period on the days they are not in school with their class bubble, then please also indicate this on the form attached.

Childcare does look different now we have more children on site. Please make sure you have seen and read the letter sent out to parents on Friday 22nd May.

Arrangements

- **All** childcare children are now based in the Y3/4 classrooms.
- The Y3/4 adults will be supporting children in childcare.
- **All** childcare children enter through the side gate by Kenya class.
- **Gates will open at 8:40am and close at 8:55am.**
- **Pick up time will be 3:10pm for all childcare children.** Children will be brought to the external gates for collection.
- Childcare children are **not required** to wear school uniform, but to wear comfortable clothes, trainers, and have layers for outdoor play.
- Sun hat and waterproof coat
- **Please ensure children have had sun cream applied before coming to school and bring a sun hat**
- **Children should bring in a clean, filled water bottle each day and a fruit snack for break time**
- A hot meal is available to all children who come into school for childcare - alternatively you can provide your own packed lunch.

WEDNESDAY 8TH JULY IS AN INSET DAY AND SCHOOL WILL BE CLOSED FOR ALL CHILDREN, INCLUDING THOSE IN CHILDCARE BUBBLES

As all our available staff are in school now, please think carefully about whether your child needs a place in childcare before applying, as we can only take in so many children to maintain their safety.

Best wishes

Becky Linford, Headteacher



To help us know what childcare days you require please could you fill in the form below and email back to us at office@upperbeeding.w-sussex.sch.uk or drop in at the school office by **Wednesday 24th June at 4:00pm**

Please complete in block capitals:

CHILDCARE REQUEST						
Child's Name	Year Group	Child's Class				
Name of Parent/s						
Job Title / Key Worker Role/s						
Place of work / address of work						
Please indicate days w/c 29.6.2020	Mon 29 June	Tues 30 June	Wed 1 July	Thurs 2 July	Fri 3 July	
Please indicate days w/c 6.7.2020	Mon 6 July	Tues 7 July	School Closed to ALL children	Thurs 9 July	Fri 10 July	
Please indicate days w/c 13.7.2020	Mon 13 July	Tues 14 July	Wed 15 July	Thurs 16 July	Fri 17 July	
	I/we have confirmed with my employer that my/our specific roles is/are necessary for the continuation of essential public services.					
	I agree to ensure that my child is well when they come to school and my family and I will abide by the social distancing rules explained by the school in the letter dated 22.5.20 to support the safety of my child and those of others.					
	Signature: Date:					



