

FRIENDS OF UPPER BEEDING PRIMARY SCHOOL

MINUTES FOR THE FUBS COMMITTEE MEETING TO BE HELD AT THE RISING SUN PUBLIC HOUSE ON THURSDAY 13th JANUARY 2022 AT 7:30PM

01	APOLOGIES FOR ABSENCE AND ATTENDANCE REGISTER - Chair Sarah B MJ Mitchell Ben Adam Lucy Cordingly Phil Appleyard Lou Brown Elfie	7:30pm	5 mins
02	DECLARATION OF INTERESTS – Chair None	-	-
03	NOTIFICATION OF URGENT ITEMS – Chair None	-	-
04	APPROVAL AND SIGNING OF PREVIOUS MINUTES - Chair All approved	7:35pm	5 mins
05	MATTERS ARISING FROM PREVIOUS MINUTES - Chair Banking cards need sorting to make sure we have access to the bank account. Need to finalise the transfer the names on the card and get a debit card. SB sorting!	7:40pm	5 mins
06	Bags2School collection Last time earned £140 Possible that we get hold of a recycle bin to have on site to hold collections through the term. Next date – Need to confirm the date of the next one JA ask Lou Brown in office	7:45pm	5 mins
07	Pre-loved uniform sales: 17.1.22 Need someone to take this on if possible? Lou B does not have any time now to sort and organise this. But need to take this over. New sign needed for FUBs to be more obvious with FUBs details and information. HA & CW ask BL Note out to parents for help for Uniform sales – CW ask office to send out parent note for helpers.	7:50pm	10 mins
08	Christmas Market feedback Grotto very popular! - £722 (Need to take off float etc)- Hannah and Kathryn happy to set up again. Much easier clear up being outside.	8:00pm	15 mins

Jar class was done by 6:30pm
 More external stalls would be great.
 Nick and Ben very expensive for the bouncy castles (£3) and food (2.50). Need to have a chat with them about costs.
 £2,500 profit made.
 Bar - £1,000 (need to take float etc)
 Generally a great response with it being outside and Mrs Lindford very happy with it.

Christmas Gift Sale:

Amazing effort by Charlotte!!
 Stock was tricky with COVID, Poundland shop too 4.5hrs. Ended up going to another one in Crawley. Plus additional in Hayward Heath. Trouble with Crawley you cant part outside.
 Upped the price to £2.50 parents did not mind.
 Sold 750 presents!! Thinking made about £700? SB to confirm this
 No TA help with KS2! Only two people there and had to collect the children from the class. More helpers needed! Very hard to monitor as had lots of children's gifts left at the end, children choosing chocolates for children.
 Need a team of 3 or 4 people to help.
 Not much help with wrapping more help needed!

09	Future Dates <ul style="list-style-type: none"> • Uniform sales • Mothers Day Gift sales • Smarties Sale – Feb half term? Bookers to purchase last time, cheaper in poundland? Smarties to send home 14th Feb on Valentines day back on 4th March – sharing the love! HA & CW will organise • FUBs social – child free / Ideas? Pub night? Mixology/ Barn dance / • Easter - Guess how many Eggs in the jar in class??? Prize one easter egg in class. List they children put their name against so don't doubling the prizes. • Fathers Day Gift Sale -June • Bags2school • Summer fair – 25th June! – local bands to contact CW 	8:15pm	30 mins
10	Mothers' Day Gift Sale 22.3.22 Tuesday 22 March Buying Tuesday 15 th March – Wrappers to collect from car park that day! Need 4 helpers on the day <i>More helpers needed for warpping</i> <i>Forms to gift sale to go out – Tuesday 1st March and back in 10th March</i> <i>Potential discount from Poundland in contact head office – CB to do</i>	8:45pm	10 mins
11	Thanking Pepperscombe Brilliant effort from all the residents for doing this. Thank you letter needed from the school to thank the residents of Pepperscombe – Ask Mr Hughes to do this as a class CW to organise. £400 made.	8:55pm	10 mins
12	Cheque receival from PCSOs local police money Finding applied to ask for the tablets for payments on the fairs. Received £400 Thank you email sent. Cheque presentation to be officially organised CW & HA	9:05pm	5 mins

13	Notice Board Needed!! A frame in a more obvious place that would be seen by all parent esp EYFS. Christmas Cards! Need a new company for the Christmas Cards due to how late they were. SB to sort! This year, problems in school with extra documents with parent codes, did not get sent out. So late ordering, company promised they could get the cards back in time but problems with Covid in the company was meant to arrive 28 th November. Ended up arriving on 20 th December. Need to be drawn in September! Christmas Crackers! Need to count up what we have left in cupboard.	9:10pm	10 min
14	FUTURE AGENDA ITEMS AND KEY DATES – Chair Leavers hoodies? Elfie / Sarah J FUB's pay for pack £9 per person / parents pay £15 for hoodies and fund the difference if gone up. Leavers books when spoken to BL too much work for the teachers so they don't do it. HA – will speak to MJ and Elfie with regard to the raffle thank you letters. Planning permission has gone in and publicised to pay for the running track golden mile	9:20pm	5 min
15	REVIEW OF EFFECTIVENESS OF MEETING – Chair Lovely, productive meeting with new face.	-	-
16	DATE AND TIME OF NEXT MEETING Next committee meeting dates	-	-