

Friends of Upper Beeding School (FUBS)

Registered Charity No: 1102159

Upper Beeding Primary School,

School Road, Upper Beeding, West Sussex, BN44 3HY

Tel: 01903 812288 Fax: 01903 816401 Email: office@upperbeeding.w-sussex.sch.uk

Chair: Mrs Sarah Bennett Secretary: Mrs Coralie Willmott Treasurer: Mrs Sarah Johnson

FUBS COMMITTEE

Charity Trustees (6)

Sarah Bennett (Chair), Helen Appleyard (Vice Chair), Coralie Willmott (Secretary), Sarah Johnson (Treasurer), Kathryn Waterman (parent) and Rob Edgley (parent).

Committee Members (4)

Cally Strevet, Charlotte Buttress, Julie Krysik, Chrissy Szwarc (parents)

Minutes for the FUBS Meeting held on Tuesday 22 January 2019 at The Rising Sun, Upper Beeding @ 7:45pm

Present: Julie Krysik, Sarah Bennet, Helen Appleyard, Coralie Willmott, Rob Edgley, Kathryn Waterman, Charlotte Buttress, Liz Grinham

Apologies: Sarah Johnson, Cally Strevet, Chrissy Szwarc, Phil Appleyard.

Minutes

The Minutes from the meeting on 12.11.18 were agreed and signed off.

Treasurers update

Available to spend at present: £5,500.00. Money put aside for school hoodies and leavers books. Floats for summer fair put aside too.

£150 – Mrs Welby would like to help towards transport for Cathedral singing.

Proposed: Helen

Seconded: Rob

Agreed

Key fund raising:

Christmas gift sale £569.00

Christmas cards/tags etc £730.00

Thanks to all involved.

Recent events

Christmas fair made just over 3.5k. Door, hotdogs and drinks did really well. Grotto was very well received and everyone loved it.

Huge thanks to all involved – fantastic achievement.

Up and coming events

5th March: Bags to School - Chrissy. Collection 28th March. Need rota to be complete for moving bags from bin to cupboard. **ACTION: CHRISSY/SARAH B** more volunteers needed for rota.

8th March: Quiz Night - Helen & Rob. Volunteers needed for tuck/bar/clear up. Tickets to be sold a week leading up. Posters done by Chloe usually.

ACTION: HELEN to chat with Chloe.

28th March: Mother's Day – Sarah J no longer running gift sale due to new role as treasurer. We need a new team. Date to be confirmed, and room at school booked. Shopping day to be organised.

ACTION: CORALIE to email and ask who would like to join the gift sale team. Date yet to be confirmed.

27th April – Boot Fair. Sarah B leading. Hard standing for cars only. Gates open at 9am. No car movement until 1pm. Bacon sandwiches and egg sandwiches. Urn for tea and coffee. No access inside school. Toilets in blue building only. Adventure play area – signs up to give responsibility to parents. Plot price has been agreed at £8 per pitch, with donation bucket for entry.

EASTER

'Decorate a pot' competition to do week leading up to Easter hols and judged on Friday 5th. POSTERS NEEDED FOR THIS. **ACTION: Helen** to speak to Chloe.

ACTION: Sarah discuss with Helen about prizes for this.

Guess the number of eggs in the jar in each class the week leading up to Easter. 20p per guess.

Easter themed cake to be raffled. Raffle tickets to be sold from March 27th. Raffle book is in FUBS cupboard. Sold from table at front of school. To be drawn on Wed April 3rd so can be collected before end of term.

ACTION: SARAH B speak to office about holding tombola and displaying cake.

ACTION: CORALIE to ask Emma Welsh if she can make an Easter cake for donation.

SUMMER FETE

Saturday June 22nd

Mrs Linford going to contact Parish council about using back gate and their field, to make sure it's not booked.

A big thank you to Cally for all her hard work in sorting out the raffle, she is now resigning from this post. **Julie Krysik** has is going to lead on the raffle going forward.

Info needed for printing of the brochure more than one month before fete – info to Rob by May 8th. Rob needs it in good time, and sponsors/advertising needs to be set by then too. Page and half page adverts to be put up to £30 half page and £50 full page.

ACTION: LIZ G to liaise with Rob about possibility of new sponsors she has contact with.

Matters Arising

Facebook page - Ben Adams has agreed to take this on.

AOB

Izettle – needs to be used with a tablet. Had been using Katie's. Rob has Galaxy tab we can use. Thank you, Rob. Test this at the next quiz.

New Santa's grotto team. **ACTION: Coralie** to email to ask for people who can join the new team.

ACTION: Coralie to find/produce First Aider list with expiry dates, so we have it available for all events. Helen has a friend who could provide training for top up of First Aid qualifications.

Kathryn re shoes. **ACTION: Sarah B** will look on website, but 'Bags to School' will take any shoes.

Funding options

Elfie and Julie. Rampion wind farms etc

Julie Krysik talked through the idea for areas where we could get funding from. Can apply on behalf of school or FUBS depending on the company.

Mrs Linford is looking for:

- a sound booth/sound area
- a projector for the hall
- a mixing desk
- 30 tablets
- extending the adventure trail
- to get rid of the areas outside FUBS cupboard to replace with sun sails or canopy.
- new play shed for reception.
- new benches for the playground.

ACTION EVERYONE If we see any funding opportunities anywhere (plastic coin collections in a supermarket etc etc) Take a picture of the idea and send it to Julie K.

FUBS would like to say a huge thanks to everyone involved for all of their commitment and hard work 😊

**Next meeting:
Tuesday 5th March 2019**

at The Rising Sun, Upper Beeding @ 7:45pm